



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

Sept. 6, 2022

REGION MEMORANDUM
ESSD No. 109, s. 2022

**ORIENTATION AND CAPACITY BUILDING FOR DEPED ENGINEERS
AND ARCHITECTS**

To: Schools Division Superintendents
ESSD Chief/SGOD Chief
RO/SDO/DPE Engineer

1. The Office of the Undersecretary for Administration through Education Facilities Section Division (EFD) will conduct a **Two-Day Capacity Building Orientation and Training for DepEd Engineers and Architects** on **September 27-30, 2022** (inclusive of travel time). Venue to be announced.
2. The objective of this activity is to provide guidance and strengthen the capacity of DepEd Engineers and Architects in properly carrying out their duties and responsibilities in the implementation of various infrastructure projects.
3. Topics to be covered during the said orientation and training:
 - a. Use Detailed Unit Price Analysis (DUPA) in the Preparation of the Approved Budget for the Contract (ABC) and its application to the various infrastructure projects of the department.
 - b. Strengthen capacity of DepEd Engineers and Architects in managing infrastructure contracts following RA 984 (Government Procurement Reform Act) and its Implementing Rules and Regulations; and
 - c. Orient the DepEd Engineers on the Implementing Rules and Regulations of RA 11194 (Gabaldon School Building Conservation Act) and the Gabaldon Restoration Manual and its application to the implementation of the Gabaldon Restoration Program of the department.
4. The target participants of this activity are the regional and division engineers including Contract of Service Engineers and Architects.
5. Traveling and other incidental expenses of plantilla engineers shall be charged against their local funds while expenses of Contract of Services Engineers and Architects shall be charged against the Engineering and Administrative overhead (EAO) Funds maintained at the Central Office, subject to regular government accounting rules and regulations.



Address: Regional Center, Brgy. Carpenter Hill, City of Koronadal
Telefax No.: (083) 2288825/ (083) 2281893
Website: depedroxii.org
Email: region12@deped.gov.ph

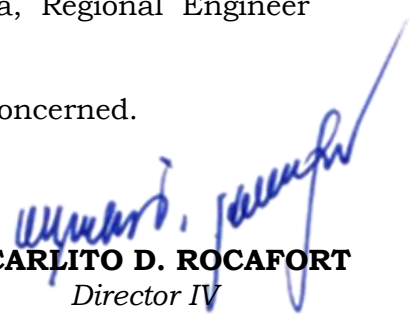




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6. For any questions or concerns on the said activity, concerned office may coordinate with MS. Kianana Areeje Gonzales through email at kiana.gonzales@deped.gov.ph. or at Elgene O. Dequilla, Regional Engineer through 09985559053 or elgene.dequilla@depd.gov.ph.

7. For information, guidance, and compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Encl.: Program Matrix

Reference: EFD

Allotment: None

To be indicated in the Perpetual Index under the following Subjects:
EDUCATION FACILITIES

EOD/ESSD-EFS/RM-ORIENTATION AND CAPACITY BUILDING OF DEPDE ENGINEERS AND ARCHITECTS/111/September 05, 2022

Enclosure to Region Memorandum ESSD No. ___, s. 2022



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PROGRAM OF ACTIVITIES September 27-30, 2022 Lake Sebu, South Cotabato		
September 27, 2022	Activities	Person Responsible
2:00 PM onwards	Arrival of the participants Check in	ESSD Staff
September 28, 2022	Day 1	
08:00 AM- 8:30 AM	Registration of Participants/Attendance	Secretariat
8:30 AM-9:30 AM	Preliminaries	Secretariat/Host Region
	Introduction of the Participants	Engr. Levy Tatad Area Manager
	Welcome Address	Engr. Annabelle R.Pangan Chief, EFD
	Message	Atty. Kristian R. Ablan Undersecretary for Administration
	Session Proper	
9:30 AM-10:00 AM	Activity Objectives	Engr. Annabelle R.Pangan Chief, EFD
	- Basic Concepts in the Preparation of Detailed Estimates and Approved Budget for the Contract (ABC) - Definition of Terms - Project Scoping aligned with the Requirements of DUPA	Engr. Jason Almoite Area Manager-CAR, RII, RVI
10:00 AM to 10:15 AM	Coffee Break	
10:15 AM - 11:30 AM	Preparation of PERT-CPM (Project evaluation Review Technique-Critical Path Method)	Engr. Jason Almoite Area Manager-CAR, RII, RVI
11:30 AM- 12:00 NN	Open Forum	Area Manager
12:00 NN- 1:30 PM	Lunch Break	
1:30 PM - 3:00 PM	Detailed Discussion on the Preparation of DUPA (Items 1-7)	Engr. Marlon Mendoza Engineer III, EFD
3:00 PM - 3:15 PM	Coffee Break	
3:15 M – 4:00 PM	Continuation: Detailed Discussion on the Preparation of DUPA (Items 8-14)	Engr. Marlon Mendoza Engineer III, EFD
4:00 PM – 4:30 PM	Open Forum	Area Manager
4:30 PM – 5:00 PM	Ways forward	Engr. Annabelle R.Pangan Chief, EFD

September 29, 2022	Day 2	
08:00 AM- 8:30 AM	Registration of Participants/Attendance	Secretariat
8:30 AM- 9:00 AM	Observation on Project Delays and COA Reports	Engr. Nehru Sarmiento Area Manager – NCR, R IV-A



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9:00 AM – 9:30 AM	Roles and Responsibilities of DepEd Engineers and Guidelines on Contract Implementation	Engr. Luis Purisima Jr. Assistant Chief, EFD
9:30 AM – 10:30 AM	- Contract Termination - Grounds for Termination - Procedure for Termination - Procedure in Take-over of the Contract - Ways Forward	Atty. Arthur Tantuan EFD Legal Consultant
10:30 AM – 10:45 AM	Coffee Break	
10:45 AM – 12:00 NN	Open Forum	
12:00 NN – 1:30 PM	Lunch Break	
1:30 PM – 3:00 PM	Discussion of the Salient Points of the Gabaldon Handbook Manual	Ar. Jet Raymond Alabaso Architect III, EFD
3:00 PM – 3:15 PM	Coffee Break	
3:15 PM – 4:15 PM	Continuation: Gabaldon Manual discussion	Ar. Jet Raymond Alabaso Architect III, EFD
4:15 PM – 4:45 PM	Open Forum	Area Manager
4:45 PM – 5:00 PM	Closing Remarks	Engr. Annabelle R. Pangan Chief, EFD
September 30, 2022	Day 3	
7:00 AM – 10:00 AM	Breakfast	
10:00 AM - onwards	Home Sweet Home	



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