



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

March 28, 2023

REGION MEMORANDUM  
CLMD-2023-083

**PARTICIPANTS TO THE WORKSHOP ON THE DEVELOPMENT, VALIDATION  
AND FINALIZATION OF THE POLICY GUIDELINES ON THE OPERATION  
OF INCLUSIVE LEARNING RESOURCE CENTER (ILRC)**

To: Schools Division Superintendents

1. In reference to Memorandum DM-CT-2023-045 re: **Workshop on the Development, Validation and Finalization of the Policy Guidelines on the Operation of Inclusive Learning Resource Center (ILRC)**, the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID) will conduct workshops of the said activity on **April 11-15, 2023; May 2-5, 2023 and June 26-30, 2023**. The venue of the activity on **April 11-15, 2023** will be at **Cebu Business Hotel, Cebu City**.

2. The proposed guidelines on the operation of ILRC will ensure that the ILRC facilities and equipment are maintained and sustained to operate according to standards and objectives that shall address the physical, mental, emotional, and social needs of learners with disabilities.

3. The Guidelines on the operation of ILRC has the following specific objectives:
- identify the standards and procedures in using each support service area, assessment, physical therapy, occupational and behavioral therapy, speech and language therapy, e-library, bridging room, management room, daily living skills, skills development, and water/hydrotherapy
  - Provide mechanisms on how to maintain and sustain the ILRC processes and support service areas' facilities and equipment;
  - Identify the responsibilities of each personnel in every support service area.

4. Below are the identified participants of SOCCSKSARGEN Region:

Activity	Name	Office/Division	Date
1. Workshop on	Cynthia G. Diaz	RO	



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the Development of Policy on the Operation of ILRC	Dr. Sheila Balbon	GSC SPED IS General Santos City	April 11-15,2023
2. Workshop on the Validation of Policy Guidelines on the Operation of the ILRC	Josevic Hurtada	RO	May 2-5, 2023
	Marybeth Palma	Isulan Central SPED Center, Sultan Kudarat	
3. Finalization of Policy Guidelines on the Operation of the ILRC.	Cynthia G. Diaz	RO	June 26-30,2023
	Dr. Sheila Balbon	GSC SPED IS General Santos City	

5. Identified participants are required to accomplish the registration for the workshop at <https://tinyurl.com/ILRCs-DevtPolicy> on or before March 30, 2023.

6. Traveling and incidental expenses of the participants shall be chargeable against the Special Education Fund (SPED-PSF). Deficiencies with the downloaded funds, if any, may be charged through their local funds and other allowable expenses. First meal is breakfast on April 11, 2023 and the last meal is dinner on April 15, 2023.

7. For any inquiries or clarifications, all concerned may contact Cynthia G. Diaz, EPS, at [cynthia.diaz@deped.gov.ph](mailto:cynthia.diaz@deped.gov.ph).

8. Immediate dissemination of this memorandum is desired.

  
**CARLITO D. ROCAFORT**  
Director IV

Enclosure: None

Reference: DM-CT-2023-045

Allotment: SPED PSF

To be indicated in the PERPETUAL INDEX under the subject  
SPECIAL EDUCATION POLICY

CGD/ CLMD/RM/ PARTICIPANTS TO THE WORKSHOP ON THE DEVELOPMENT, VALIDATION ,AND FINALIZATION OF THE POLICY GUIDELINES ON THE OPERATION OF INCLUSIVE LEARNING RESOURCE CENTER (ILRC)/087/ March 28, 2023



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