



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

September 18, 2023

REGION MEMORANDUM
NEAP-2023-071

**CONDUCT OF THE NEAP REGIONAL OFFICES AND CENTRAL OFFICE
INTERFACE**

To: Human Resource Development Division
Schools Division Superintendent - Division of Tacurong City

1. This has reference to DM-OUHRD-2023-1105 titled **“Conduct of the NEAP Regional Offices and Central Office Interface”** on **September 25-29, 2023** at **NEAP-NCR, Cepeda Street, Marikina City.**
2. The activity aims to:
 - a. present the HRD Fund Management Report;
 - b. discuss the NEAP Catch-up Plan vis-à-vis NEAP Strategic Directions/Three-Year Roadmap;
 - c. share NEAP’s Program Updates; and
 - d. provide an opportunity to address and resolve issues and concerns.
3. The following regional and division office personnel are directed to attend the said activity:

Name	Position	Office/SDO
Emily F. Enolpe	OIC CES	RO - HRDD
Henry Fritz H. Diaz	SEPS / NEAP R Focal	RO – HRDD-NEAP
Ernie P. Pama	SEPS	HRDS – Tacurong City

4. All participants are directed to register online at <https://tinyurl.com/CO-ROInterface> on or before **September 20, 2023**. Note that only those registered online shall be provided with room accommodation.
5. The check in time is 11:00 a.m. of September 25, 2023 with lunch as the first meal while check out is 11:00 a.m. of September 29, 2023 with A.M. snacks as the last meal.
6. Board and lodging of all participants shall be charged to the HRD Current Funds, while travel expenses of the regional and SDO participants shall be charged to their local funds, subject to the usual accounting and auditing rules and regulations.



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7. Further, NEAP-R and SDO-HRDS SEPS are directed to accomplish the online report on the FY 2023 Programs, Activities, and Projects (PAPs) through this link: https://bit.ly/PIR_Region12 until **September 19, 2023**. See Region Memorandum NEAP-2023-069 titled "Request for Updating of Data on FY 2023 Conducted Programs, Activities, and Projects (PAPs) for reference.
8. For concerns and clarifications, contact **Maricel B. Dignadice**, Education Program Specialist II – HRDD-NEAP through maricel.bacaling@deped.gov.ph.
9. Immediate dissemination of this memorandum is desired.


CARLITO D. ROCAFORT
Director IV

Encl.: None

Reference: DM-OUHROD-2023-1105

Allotment: None

To be indicated in the Perpetual Index under the following Subjects:

TEACHERS

TRAININGS

PROGRAM REVIEW

*HFHD/HRDD-NEAP/RM-CONDUCT OF THE NEAP REGIONAL OFFICES AND CENTRAL OFFICE INTERFACE/071
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