



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

07 Jul 2026

REGIONAL MEMORANDUM
NEAP-2026-069

**STREAMLINING CERTIFICATE PROCESSING OF QUALITY-ASSURED
PROGRAMS AT THE REGIONAL AND DIVISION OFFICES**

To: Schools Division Superintendents
RO-HRDD-NEAP
SDO HRDS

1. In reference to **Regional Memorandum NEAP-2025-083** titled, "*Guidelines on the Quality Assurance of Division and School-Led Professional Development (PD) Programs*," and in support of the continuous improvement of the quality assurance processes for professional development programs, this region through HRDD-NEAP, shall co-facilitate the conduct of orientation on **Network-enabled Evaluation and Approval of Professional Development Programs (NE-APP) Application and Processing of Certificates on August 4, 2026, at Paraiso Verde Hotel and Resort, City of Koronadal**. The activity will be facilitated and hosted by the Schools Division of Sultan Kudarat.
2. The orientation aims to streamline the processing and issuance of Certificates for Quality-Assured Professional Development Programs through the application portal dubbed as NE-APP. Specifically, it seeks to ensure the timely processing of certificates, strengthen compliance with the established quality assurance standards, and enhance the capacity of HRDD-HRDS personnel in managing the NE-APP application and certification processes.
3. To ensure a smooth and productive session, all participants are expected to:
 - a. engage fully in all training sessions focusing on the NE-APP application and the certificate processing system,
 - b. bring required equipment and materials, including laptops, digital files, and relevant documents needed for certification processing,
 - c. coordinate directly with the Regional HRDD-NEAP and the Schools Division Office of Sultan Kudarat to validate and finalize all necessary documentary requirements, and
 - d. complete all deliverables within the given timeline to guarantee the prompt issuance of Quality-Assured Professional Development Program certificates.
4. The list of expected participants is provided in the enclosure.
5. Expenses for meals and venue shall be shouldered by SDO Sultan Kudarat while travel and accommodation expenses shall be charged against local funds, subject to the usual auditing and accounting rules and regulations.



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6. For concerns and clarifications, contact Arjay C. Raborar, Education Program Specialist II - NEAP-XII, through email arjay.raborar001@deped.gov.ph.
7. For immediate dissemination and compliance.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Encl.: As stated
Reference: As stated
Allotment: HRD/Local Funds
To be indicated in the Perpetual Index
under the following Subject:

PROGRAMS

ACR/HRDD-NEAP/RM- STREAMLINING CERTIFICATE PROCESSING OF QUALITY-ASSURED PROGRAMS AT THE REGIONAL AND DIVISION OFFICES
067/July 7, 2026

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Enclosure 1 to Regional Memorandum NEAP-2026-069

LIST OF PARTICIPANTS

Name	Designation	Office / SDO
EMILY F. ENOLPE	CES	HRDD-NEAP
HENRY FRITZ H. DIAZ	SEPS	HRDD-NEAP
ARJAY C. RABORAR	EPS-II	HRDD-NEAP
ABDULRAHMAN D. ANDIE	SEPS	COTABATO
MARY ANN C. COLINARES	EPS-II	COTABATO
JOHN MICHAEL P. CASTINO	SEPS	GENERAL SANTOS
JUSTINE KYLE T. IMPERIAL	EPS-II	GENERAL SANTOS
CHERRIE ANNE M. GALANTO	SEPS	KIDAPAWAN
ROXANNE O. ANJAO	EPS-II	KIDAPAWAN
MARICRIS T. BABAR	SEPS	KORONADAL
JUNEVAR E. BAUTISTA	PDO-I/OIC-EPSII	KORONADAL
REHANEE P. SAMBUTO	SEPS	SARANGANI
MADINA P. LOGUIOMAN	EPS-II	SARANGANI
NERIE H. TRESBE	SEPS	SOUTH COTABATO
JONALD V. DAJAY	EPS-II	SOUTH COTABATO
LAZARO P. ORIEL	SEPS	SULTAN KUDARAT
KEVIN LOYD HIJASTRO	EPS-II	SULTAN KUDARAT
MA. DIANNE DELA FUENTE	SEPS	TACURONG
JANICE P. SUBOC	EPS-II	TACURONG