



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

28 Sept 2026

REGIONAL MEMORANDUM

NEAP-2026-083

**REFINEMENT, VALIDATION, AND FINALIZATION OF THE TRAINING
RESOURCE PACKAGE (TRP) FOR SCHOOL HEADS ON THE IMPLEMENTATION
OF THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM**

TO: Chief, RO-CLMD
Schools Division Superintendents
- SDO Koronadal City
- SDO Sultan Kudarat

1. Pursuant to DepEd Memorandum No. DM-OULS-2026-389, titled "*Refinement and Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum*," the National Educators Academy of the Philippines (NEAP) shall conduct a series of activities for the **Refinement, Validation, and Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum**.

2. The activity builds on the previously developed Training Resource Packages and incorporates recent policy issuances, curriculum standards, and implementation guidelines to ensure that school heads are equipped with updated, relevant, responsive, and quality-assured learning resources for the effective implementation of the Strengthened SHS Curriculum.

3. The following activities shall be conducted according to the final schedule and venues, inclusive of travel time:

Activity	Schedule, Inclusive of Travel Time	Venue
1. Workshop on the Validation of the TRP for School Heads on the Implementation of the Strengthened Senior High School Curriculum	October 18–23, 2026	NEAP Region III, Pulungbulu, Angeles City, Pampanga
2. Workshop on the Finalization of the TRP for School Heads on the Implementation of the Strengthened Senior High School Curriculum	October 25–30, 2026	NEAP Region X, 120 Sta. Cruz 2 Road, Lapasan, Cagayan de Oro City, Misamis Oriental
3. Workshop on the Finalization of Online Training Materials in the DepEd Learning Management System (LMS)	December 6–11, 2026	NEAP Region III



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

4. These activities aim to ensure that the Training Resource Packages (TRPs) for the capacity building of School Heads comply with the standards prescribed under DepEd Memorandum No. 044, s. 2023, titled “*Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the NEAP Core Programs*,” and are aligned with the policies, standards, and implementation requirements of the Strengthened SHS Curriculum.

5. Specifically, the activities seek to:

- review and enhance the quality, relevance, accuracy, and usability of the existing Training Resource Packages,
- validate the alignment of the TRPs with current DepEd policies, curriculum standards, and implementation requirements,
- finalize quality-assured Training Resource Packages for School Heads, and
- develop and upload interactive digital learning materials in the DepEd Learning Management System (LMS).

6. The identified personnel shall participate as TRP Validators:

No.	Name	Position	Station
1	Lazaro P. Oriel	Senior Education Program Specialist	Sultan Kudarat
2	Latreia E. Estabillo	Education Program Supervisor	Koronadal City
3	Crisanto M. Bulado	Education Program Supervisor	Regional Office

7. All identified participants are expected to arrive at the designated venue on Day 0 (Sunday) for check-in, registration, opening activities, and the prescribed workshop pre-work, as applicable. Participants shall refer to the Indicative Program of Activities for the detailed schedule.

8. All identified participants shall accomplish the required registration through the NEAP registration portal at <https://sites.google.com/depd.gov.ph/neap2026reg> on or before **September 28, 2026**.

9. All participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity, such as mobile data or pocket Wi-Fi, to facilitate participation in the workshop activities and completion of assigned outputs.

10. For reference and guidance, the following documents shall be attached:

- Enclosure 1 – Indicative Program of Activities;
- Enclosure 2 – Meal Provision Guide and Check-in Details;
- Enclosure 3 – Terms of Reference; and
- Enclosure 4 – Instructions for Accessing the DepEd Learning Management System (LMS).

11. Board and lodging for participants shall be charged to the FY 2026 HRD Fund. Participants’ travel expenses shall be charged against the downloaded HRD Fund. In



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

case of deficiencies, travel and other incidental expenses may be charged against the HRD Fund or any other available local funds, subject to the usual accounting and auditing rules and regulations.

12. For inquiries and clarifications, contact Arjay C. Raborar, Education Program Specialist II, HRDD-NEAP XII, through email at arjay.raborar@deped.gov.ph.
13. Immediate and wide dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Encl.:

Reference: As stated

Allotment:

To be indicated in the Perpetual Index
under the following Subject:

SENIOR HIGH SCHOOL

ACR/HRDD-NEAP/RM- REFINEMENT, VALIDATION, AND FINALIZATION OF THE TRAINING RESOURCE PACKAGE (TRP) FOR SCHOOL HEADS ON THE IMPLEMENTATION OF THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM
096/ SEPTEMBER 28, 2026

ROH5



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

Enclosure 1 to Regional Memorandum NEAP-2026-083

INDICATIVE PROGRAM OF ACTIVITIES

Workshop on the Validation of the Training Resource Package (TRP)
October 18-23, 2026 | NEAP Region III

SCHEDULE	ACTIVITIES								
	Day 0 (October 18)	DAY 1 (October 19)	DAY 2 (October 20)	DAY 3 (October 21)	DAY 4 (October 22)	DAY 5 (October 23)			
8:00- 8:30	Travel from the residence to the venue	Registration	Management of Learning						
8:30- 9:00		Session1: Presentation of the Validators Recommendations on TRP	Continuation of Workshop 1	Checkpoint: Validation and Verification of Integral Feedback	Continuation of Workshop 2	Presentation and Revision			
9:00 – 9:30									
9:30 – 10:00									
10:00-10:15		Health Break							
10:15 – 11:00		Workshop 1	Continuation of Workshop 1	Continuation of Workshop 2	Continuation of Workshop 2	Submission of Output			
11:00 – 11:30		Integrating Validators Feedback				Closing Program			
11:30 – 12:00									
12:00 – 1:00		Lunch Break					Check-out at the venue		
1:00 – 2:00		Continuation of Workshop 1	Continuation of Workshop 1	Workshop 2 Finalization of the TRP	Continuation of Workshop 2				
2:00 – 3:00	Check in at the venue	Workshop 1: Training Resource Materials Development					Travel from the venue to the residence		
3:00-3:15		Health Break							
3:15-4:00	Opening Program	Continuation of Workshop 1	Continuation of Workshop 1	Workshop 2 Finalization of the TRP	Continuation of Workshop 2				
4:00 – 4:30									
4:30-5:00		End-of-Day Evaluation							

Workshop on the Finalization of the Training Resource Package (TRP)
October 25-30, 2026 | NEAP Region X

SCHEDULE	ACTIVITIES					
	Day 0 (October 25)	DAY 1 (October 26)	DAY 2 (October 27)	DAY 3 (October 28)	DAY 4 (October 29)	DAY 5 (October 30)
8:00- 8:30	Travel from the residence to the venue	Registration	Management of Learning			
8:30- 9:00		Session1: -Presentation of the Result of the Needs Assessment of School Head -Presentation of the PD Program Design for School Head (draft)	Checkpoint: Initial Check Point of Outputs	Checkpoint: Validation and Verification of Integral Feedback	Continuation of Workshop 2	Presentation and Revision
9:00 – 9:30						
9:30 – 10:00						
10:00-10:15						
10:15 – 11:00		Workshop 1	Continuation of Workshop 2	Continuation of Workshop 2	Checkpoint: Presentation of Outputs	Submission of Output
11:00 – 11:30		-Finalization of the PD Program Design for School Heads				Closing Program
11:30 – 12:00						
12:00 – 1:00		Lunch Break				Check-out at the venue
1:00 – 2:00		Continuation of Workshop 1	Continuation of Workshop 2	Workshop 2 Finalization of the TRP	Revision and Finalization of Outputs	
2:00 – 3:00	Check in at the venue	Workshop 1: Continuation of Workshop 1				
3:00-3:15	Opening Program	Health Break				Travel from the venue to the residence
3:15-4:00		Continuation of Workshop 1	Continuation of Workshop 1	Workshop 2 Finalization of the TRP	Continuation of Workshop 2	
4:00 – 4:30						
4:30-5:00		End-of-Day Evaluation				



Republic of the Philippines
Department of Education
 SOCCSKSARGEN REGION

Workshop on the Finalization of Online Training Materials in the DepEd Learning Management System
 December 6-11, 2026 | NEAP Region III

SCHEDULE		ACTIVITIES				
	Day 0 (December 6)	DAY 1 (December 7)	DAY 2 (December 8)	DAY 3 (December 9)	DAY 4 (December 10)	DAY 5 (December 11)
8:00- 8:30	Travel from the residence to the venue	Registration	Management of Learning			
8:30- 9:00		Session1: - SSHS training Design	Workshop 2: SSHs Course Development on DepEd LMS	Checkpoint: Workshop 2: SSHs Course Development on DepEd LMS	Workshop 2: SSHs Course Development on DepEd LMS	Workshop 2: SSHs Course Development on DepEd LMS
9:00 – 9:30						
9:30 – 10:00						
10:00-10:15		Health Break				
10:15 – 11:00		Session 2:	Workshop 2: SSHs Course Development on DepEd LMS	Workshop 2: SSHs Course Development on DepEd LMS	Workshop 2: SSHs Course Development on DepEd LMS	Submission of Output
11:00 – 11:30		-DepEd Overview and Refresher for Developers				Closing Program
11:30 – 12:00		Lunch Break				
12:00-1:00		Workshop 1: DepEd LMS Hands-on Refresher	Workshop 2: SSHs Course Development on DepEd LMS	Workshop 2: SSHs Course Development on DepEd LMS	Workshop 2: SSHs Course Development on DepEd LMS	Check-out at the venue
1:00 – 2:00						
2:00 – 3:00	Check in at the venue	Workshop 2:				Travel from the venue to the residence
		SHSS Course Development on DepEd LMS				
3:00-4:00		Health Break				
4:00-5:00	Opening Program	Continuation of Workshop2	Workshop 2: SSHs Course Development on DepEd LMS	Workshop 2: SSHs Course Development on DepEd LMS	Checkpoint 2 Workshop 2: SSHs Course Development on DepEd LMS	



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

Enclosure 2 to Regional Memorandum NEAP-2026-083

Meal Provision Guide and Check-in Details

Activity Date: October 18-23, 2026

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs	DAY 5 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

Activity Date: October 25-30, 2026

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs	DAY 5 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	

Activity Date: December 6-11, 2026

MEAL	DAY 0 Sun	DAY 1 Mon	DAY 2 Tue	DAY 3 Wed	Day 4 Thurs	DAY 5 Fri
Breakfast		✓	✓	✓	✓	✓
AM Snack		✓	✓	✓	✓	✓
Lunch		✓	✓	✓	✓	✓
PM Snack	✓	✓	✓	✓	✓	
Dinner	✓	✓	✓	✓	✓	



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

Enclosure 3 to Regional Memorandum NEAP-2026-083

TERMS OF REFERENCE

Validators

1. Conduct a comprehensive technical and instructional review of the developed Training Resource Package (TRP).
2. Validate the alignment of the courseware with:
 - a. DepEd policies and standards;
 - b. The Strengthened Senior High School Curriculum;
 - c. School leadership competencies; and
 - d. NEAP quality assurance standards.
3. Review the technical accuracy, completeness, coherence, and relevance of the learning content.
4. Assess the quality of instructional design, learning activities, assessment tools, and facilitation strategies.
5. Verify the alignment among learning outcomes, session objectives, instructional methods, and assessment instruments.
6. Provide constructive recommendations and documented comments for enhancement of the courseware.
7. Participate in validation meetings, technical consultations, and presentation of outputs.
8. Recommend the finalized Training Resource Package for approval and implementation upon satisfactory compliance with established quality standards.
9. Serve as a resource person for the Training of School Heads on the Implementation of SSHS, scheduled for November 2026.