



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

12 Oct 2026

REGIONAL MEMORANDUM

No. 207 s. 2026

**REGIONAL LEGAL CARAVAN AND 3rd QUARTER MEETING OF REGIONAL AND
DIVISION LAWYERS AND LEGAL PERSONNEL**

To: Regional Legal Unit
Schools Division Superintendents
Division Formal Investigation Committees
Division Legal Unit

1. To strengthen the provision of legal and technical assistance across the region and support the effective and efficient delivery of public service and quality basic education, this Office shall conduct the **Regional Legal Caravan and the 3rd Quarter Meeting of Regional and Division Lawyers and Legal Personnel on October 30-31, 2026, in Arakan, Cotabato**. The activity aims to enhance coordination among legal personnel and provide updates and technical assistance on the handling and disposition of administrative cases, consistent with the Department's commitment to learner well-being, inclusive education, and a positive learning environment.

2. The agenda and activities of the Regional Legal Caravan are as follows:
- Discussion on DO 40, s. 2012, in relation to CAR and CICL
 - Salient features of CAR and CICL, DepEd Order No. 18, s. 2015
 - Procedure in the Management of Children-at-Risk (Section 16)
 - Procedure in Managing Children in Conflict with the Law (CICL)-Section 17
 - Liability of parents in cases of injuries inflicted by their minor child
 - Liability of the school in case of injuries or death of learners
 - Responsible use of social media
 - Best Practices for Bag Inspection
 - Practical Benefit and Classroom Support

3. The participants in this activity are the Regional Lawyers and Legal Personnel, Division Lawyers and Legal Personnel, and selected participants from the Arakan North and East Districts, including the teaching personnel of **Katipunan National High School, Arakan**. Enclosed are the list of participants and activity matrix for guidance and reference.

4. School Head participants are encouraged to cascade the key topics, salient points, and discussions from the Regional Legal Caravan to their respective schools to facilitate the wider dissemination of legal knowledge and promote a common understanding of relevant policies and guidelines. Corresponding Means of Verification (MOVs) documenting the conduct of the cascading activities shall be submitted to the **Legal Unit, Office of the Regional Director, Regional Office XII, Prime Regional Government Center, Brgy. Carpenter Hill, City of Koronadal**, for monitoring and documentation purposes.



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5. Participants shall be granted Compensatory Time-Off (CTO) or Service Credits whichever is applicable for employees in accordance with CSC and DBM Join Circular No. 2 s. 2024 on Non-Monetary Renumeration for Overtime Service Rendered.
6. Expenses for board and lodging shall be borne from the Schools Division Office of Cotabato MOOE Funds, while travel and other related expenses of the Division and Regional participants shall be borne from their respective local funds, subject to the usual accounting and auditing procedures. First meal to be served is morning snacks on Day 1 and last meal to be served is lunch on Day 2.
7. For inquiries, contact Atty. John Rey Villalon through email at johnrey.villalon@deped.gov.ph.
8. Immediate dissemination is highly desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Enclosure: As stated
Reference: ORD-LU RM
Allotment: None
To be indicated in the Perpetual Index
under the following subject:

MEETING

RLV/ORD-LU/RM- REGIONAL LEGAL CARAVAN cum 3rd QUARTERLY MEETING OF REGIONAL AND DIVISION LAWYERS AND LEGAL PERSONNEL
012/October 12, 2026

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Enclosure 1. Activity Matrix for Regional Memorandum No. 207 s. 2026

Date and Time	Activity/Topic	Resource Person
Day 1 REGIONAL LEGAL CARAVAN at KATIPUNAN NATIONAL HIGH SCHOOL		
9:00 AM-9:30 AM	Registration	Secretariat
9:30 AM-10:00 AM	Preliminaries	Secretariat
10:00 AM-10:15 AM	Welcome Remarks	FERDINAND T. MARIANO School Head Katipunan National High School
10:15 AM-10:30 AM	Opening Message	ATTY. SALVADOR S. RODEL ATTORNEY IV
10:30 AM – 12:00 NOON	Topic 1: DO 40, S, 2012, IN RELATION TO CAR AND CICL ✦ Salient features of CAR and CICL, DepEd Order No. 18, s. 2015 ✦ Procedure in the Management of Children-at-Risk ✦ Procedure in Managing Children in Conflict with the Law (CICL) ✦ Liability of parents in cases of injuries inflicted by their minor child ✦ Liability of the school in case of injuries or death of learners	ATTY. RUSTAN JAY L. FAMADOR
LUNCH BREAK		
1:00 PM-2:00 PM	Topic 2: RESPONSIBLE USE OF SOCIAL MEDIA	ATTY. SHERYLL JOAN SOLANO-CHAN
2:00 PM- 3:30 PM	Topic 3: BEST PRACTICES FOR BAG INSPECTION and PRACTICAL BENEFIT AND CLASSROOM SUPPORT	GEOFER F. CARABALLE, JD



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	PRACTICAL BENEFIT AND CLASSROOM SUPPORT	
3:30 PM-4:15 PM	OPEN FORUM	Secretariat
4:15 PM-4:30 PM	CLOSING REMARKS	JULIET B. VILLA PSDS, Arakan North District

Day 2 3RD QUARTERLY MEETING OF REGIONAL AND DIVISION LAWYERS AND LEGAL PERSONNEL		
8:00 AM – 11:30 AM	SCHOOL SITES TITLING STATUS OF ACCOMPLISHMENTS/ REQUEST FOR FUNDS	SWEET HONEY FAITH J. LANTAPE Regional Technical Assistant II
	1. PREPARATION OF FORMAL INVESTIGATION REPORT AND TIMELINES	ATTY. SALVADOR S. RODEL Attorney IV
	2. FILING AND SERVICE OF PLEADINGS, MOTIONS, AND TO THE OTHER PARTIES (SECTION 54, 2025 RACCS)	
	3. CASE AND COMPLAINTS UPDATES	
	Other Matters	
AGREEMENTS		
LUNCH		
END		



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Enclosure 2. Identified Participants

Regional Legal Personnel	7
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Division Legal Officers and Personnel	
SDO General Santos City	4
SDO Kidapawan City	4
SDO Tacurong City	4
SDO Koronadal City	4
SDO Sarangani Province	4
SDO Cotabato Province	4
SDO Sultan Kudarat Province	4
SDO South Cotabato Province	4
Public School District Supervisors	3
School Heads (See below <i>Identified School Head/Administrator Participants</i>)	30
Teaching Personnel of Katipunan National High School	36

Name	School	District	Position/Designation
OTE, JELYN PARREÑO	Datu Mantangkil HS	Arakan North	Head Teacher I
PATRIMONIO, REY O.	Binoongan Elementary School	Arakan North	School Principal - I
QUISQUIRIN, RYAN MAR.	Kulaman Valley High School	Arakan North	Teacher/ Teacher In-Charge
TONDAG, ROMUEL A.	Kiatao Integrated School	Arakan North	Head Teacher I
RAMIREZ, ARCHIE B.	N. Ramirez Elementary School	Arakan North	School Principal-I
MARIANO, FERDINAND T.	Katipunan High School- Arakan	Arakan North	School Principal-II
NAGDAPARAN, JOMARY P.	Sumalili Elementary School	Arakan North	School Principal-I
BUCCAT, JERRY MAE G.	Binaton ES	Arakan North	Teacher I/ Teacher In-Charge
ELLANA, JASPER, S	Kabalantian Elementary School	Arakan North	School Principal I
GALAGATE, JEANNEFE P.	Lanao Kuran Elementary School	Arakan North	MT-1/Teacher In-Charge
ABULOC, RONNALYN S.	Datu Ladayon Elementary School	Arakan North	Teacher-I/School Head
SERON, KAREN C.	Inamong Elementary School	Arakan North	School Principal-I
CEDEÑO, RANDY V.	Lumbo ES	Arakan North	Teacher In-Charge
KINGCO JOSE A.	San Miguel Integrated School	Arakan North	HT-I
SECOLLES, JACKY LOU A.	Kapayahan Elementary School	Arakan North	Teacher I/ Teacher In-Charge
BADILLA, IVAN OWEN	Salasang National High School	Arakan North	TI/ Teacher In-Charge



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TUARIO, ELBERTINY D	Kulaman ES	Arakan North	T-III/ Teacher In-Charge
DOYDOY, ELENA G.	Binoongan High School	Arakan North	Head Teacher III
SAMILLANO, ARDEN NICOR	Anapolon National High School	Arakan North	T-III/ Teacher In-Charge
NEPOMUCENO, LEO R.	Napalico ES	Arakan North	T-I/ Teacher In-Charge
RIVERA, JANIE LYN, BAÑADOS	Salasang ES	Arakan North	Teacher II/ Officer In-Charge
VILLA, JULIET B.	Katipunan Central Elementary School	Arakan North	School Principal-I
MARABI, RONALD M	Napalico National Vocational and Technological High School	Arakan North	School Principal-I
LOBERIZA, FLORES R.	Kabalantian High School	Arakan North	School Head/Head Teacher
OLIVEROS, FRANCIS N.	Kinawayan National High School	Arakan East	Head Teacher I
CARNAJE, REX A.	Ganatan Elementary School	Arakan East	Head Teacher 1
LEYGA, WENCES LOUIE, C.	Ma. Caridad National High School	Arakan East	Teacher I/TIC
ALOJADO JESSIE D	Malibatuan High school	Arakan East	School Principal-I
BAGAYAS, BENITO T.	Greenfield NHS	Arakan East	School Principal-ssII
BACAG, ROSELLE ANTOY	Libertad Elementary School	Arakan East	Teacher 1/ Teacher In-Charge
TERADO, MAYONITO E.	Arakan Central Elementary School	Arakan East	School Principal-I
PELINGON, JOSEPH, GAMUS	Dallag Elementary School	Arakan East	School Principal-I
MINOR, ARLAND B.	Allab Elementary School	Arakan East	T-II/Teacher In-Charge
LUVIMIN V. CATALAN	Guitawan Elementary School	Arakan East	School Principal-I
PROMELLA, EVA R.	Malibatuan Elementary School	Arakan East	T-II/ Teacher In-Charge
VERDADERO, SARAH JANE, P.	Ganatan High School	Arakan East	T-III/Teacher-In-Charge

Name	School	District	Position/Designation
ALI, GINETH	Katipunan National High School	Arakan North	Teacher III
AMBAT, IVYREN	Katipunan National High School	Arakan North	Teacher II
AMPARADO, NATALY	Katipunan National High School	Arakan North	Teacher-II
BAYAWAN, SHERYL	Katipunan National High School	Arakan North	Teacher -I
BECARI, APRIL LYN	Katipunan National	Arakan North	Teacher-I



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	High School		
BUTIONG, MENCHIE	Katipunan National High School	Arakan North	Teacher-II
CONATO, MARJORIE	Katipunan National High School	Arakan North	Teacher-III
DELA CRUZ, JESSIE	Katipunan National High School	Arakan North	Teacher-II
DELGADO, KIER	Katipunan National High School	Arakan North	Teacher-I
DEPOSOSA, JENNIEFER	Katipunan National High School	Arakan North	Teacher-I
DERILO, JENNY	Katipunan National High School	Arakan North	ADAS-II
DILLERA, WINJOED	Katipunan National High School	Arakan North	Teacher-I
DIMASUHID, CHRISTINE	Katipunan National High School	Arakan North	Teacher-II
DIAZ, MARIZ	Katipunan National High School	Arakan North	Teacher-I
DOMAOAN, CRIS MONICA	Katipunan National High School	Arakan North	Teacher-I
ESCARO, WALLY	Katipunan National High School	Arakan North	Teacher-I
ESPINOSA, JOSEL FATIMA	Katipunan National High School	Arakan North	Teacher-I
FERNANDO, ERIC	Katipunan National High School	Arakan North	Teacher-I
GUIROY, ROSE	Katipunan National High School	Arakan North	Teacher-I
GULMATICO, MARIEN	Katipunan National High School	Arakan North	Teacher-I
ILAGUISON, GLENDALE	Katipunan National High School	Arakan North	Head Teacher-II
LLAMAS, ANGELICA	Katipunan National High School	Arakan North	Teacher-I
LOCARIO, AIMEE	Katipunan National High School	Arakan North	Teacher- I
MARIANO, FERDINAND	Katipunan National High School	Arakan North	Principal-II
ORTEGA, JAMES	Katipunan National High School	Arakan North	Teacher-I
PALERMO, KIMBERLY	Katipunan National High School	Arakan North	Teacher-I
PELONIA, IRENE	Katipunan National High School	Arakan North	Teacher-I
PEDROSO, JODELIZA	Katipunan National High School	Arakan North	Teacher-II
QUITQUIT, MYRNA	Katipunan National High School	Arakan North	Teacher-III
SALCEDO, MEMIEN	Katipunan National High School	Arakan North	ADAS-II
SOMO, ROLLY	Katipunan National High School	Arakan North	Teacher-III
VILLAGARCIA, GINA FAY	Katipunan National	Arakan North	Teacher-III



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	High School		
VERDADERO, JERWIN	Katipunan National High School	Arakan North	Teacher-I
NASONASO, ALDRIN	Katipunan National High School	Arakan North	SCA-I
MAGALLOSA, MARIA PAMELA	Katipunan National High School	Arakan North	Teacher III

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